

Sciencesconf & AzurColloque Tutorial for Registration & Payment 3-Step Procedure

1.1 Go to mno2023.sciencesco nf.org

-> Registration tab-> Open theregistration form



MNO2023 Inscription Tutorial - 2

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1.2 If you do not have a <u>SciencesConf account</u> you have to create one

MAIN MENU	REGISTRATION > REGISTRATION FORM	
Home		
Confirmed invited speakers	I ALREADY HAVE AN ACCOUNT ON HAL OR SCIENCESCONF	I DO NOT HAVE AN ACCOUNT
School	If you already have an account on SciencesConf.org or HAL, you can log in using your login and password.	If you do not already have an account on SciencesConf or HAL, you can directly create an account by clicking below.
Important dates	······, / ···· ··· ··· ····	I do not have an account
Registration 🔻	Login	
Fees	> Lost password ?	
Registration Process		
Registration form		

1.2.1 Create <u>SciencesConf</u> <u>account</u>



Please indicate your professional email (NO gmail/yahoo, etc.)

Home			
Confirmed invited speakers			
School	(* : Required fields)		
Important dates	Email address * Enter your email address		
Registration v	nanofieur.dupont@utt.fr		
Abstract submission v	Login * Choose a user login for the Sciencesconf.org platform		
Venue and accomodation	NFDupont3		
Scientific committee	Password * Type a valid password (alpha numeric from 7 to 20 characters)		
Organization committee			
Sponsors	Re-type your password * Please re-type your password		
HELP			
@ Contact	Dupont		
	Firstname * Nanofleur Create account		

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1.2.2 Validate your <u>SciencesConf account</u>



After submitting the account creation request you will have to validate it through your email



1.3 Log in on <u>mno2023.sciencesconf.org</u> and fill the registration form

	MAIN MENU	REGISTRATION > REGISTRATION FORM	
	Home		
	Confirmed invited speakers	(* : Required fields)	
	School	Email address * :	
	Important dates	nanofieur.dupont@utt.fr	
	Registration v Fees	Login : Choose a user login for the Sciencesconf org platform NFDupont3	
^	Registration Process Begistration form	Lastname * :	
	Abstract submission v Venue and accomodation	Firstname * :	
	Scientific committee		
	Organization committee		Vour ScienceConf
Please indicate your	Sponsors	Laboratory * :	
professional email	MY SPACE	Institution * ·	login
(NO gmail/yahoo	My Space		
	My submissions	Mailing Address * :	
etc.)	My registration		
	HELP	Country of your organization * :	
	@ Contact	France	
		MNO2023	I nscription T utorial - 6





After submitting the registration form you will receive an email with the <u>Registration request confirmation</u>

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1.4 Acceptance

After revision of your registration request you will receive an email of confirmation for MNO 2023 !

	19-21 Sep 2023 Troyes (France)	
Dear Nanofleur Dunont		
our registration is confirme	d for Metallic Nano Objetcs 2023 .	
- Summary of your registration	<u>n:</u>	
•		
Contact :		
 Lastname : Dupont Firstname : Nanofleu Email : nanofleur.dup 	r ont@utt.fr	
• <u>Supplementary info</u>	rmations :	
Category : PhD & Pc Arrival Date : 2023-0 Departure date : 201 Number of accompi Registration to the 1 Gala Dinner : Yes Vegetarian diet ? : N	stdoc 9-19 3-04-21 nying persons : 0 AANO-PHOT school (on Monday, free of charge) : Yes o	
Affiliation informat	on	
 Institution : UTT Mailing Address : 12 Country of your org Laboratory : L2N 	rue Marie Curie, CS 42060, 10004 Troyes Cedex anization : FR	
Best Regards,		
nno2023 team		



MNO2

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2.1 Register on CNRS Azurcolloque Payment Platform on

www.azur-colloque.fr/DR06/inscription/inscription/70

This whole step not mandatory for invited speakers



2.1.1 Complete the Azurcolloque registration form

	Azur-Colloque : Registration	■ #		
	«MNO2023» : Registration			
	Gender: ● Mr ○ Ms	Department/Unit :		
	Last name (') :	Organization's name : (*) :		
	First name ('):	City (*) :		
Please indicate your	E-Mail (*) :	Country or Region (*) :	France ~	
<pre>professional email (NO gmail/yahoo,</pre>	(*) : Required field	Clear Next		
etc.)				



2.1.1 Complete the Azurcolloque registration form

Azur-Colloque : Registration	11 #		
«MNO2023» : Registration			
-Logistical Information			
Arrival date : 19/09/2023 dd/mm/yyyy	Departure date :	21/09/2023 dd/mm/yyyy	
Arrival time : O hh:mm	Departure time :	-; O hh:mm	
Comments, any precision you wish to inform the organizer (food intolerance,) :			
	Back Clear Next		



2.1.1 Complete the Azurcolloque registration form

Azur-Colloque : Registration		
«MNO2023» : Registration / Billing		
Payer		
Please note the following information will be used to establish your bill		
The invoice must be established :		
- to your name :		
- to organization's name : L2N-UTT 		
Adress (*) : 12 rue Marie Curie, France		
ZIP Code (*): 10004		
City (*): Troyes		
Country or Region (*) : France		
I certify that the billing elements listed above are correct. The outcome of these invoice information will not be editable.		
Back Clear Next		
(). Nequired new		



2.1.2 Complete and confirm Azurcolloque payment details





2.1.2 Complete and confirm Azurcolloque payment details

	«MNO2023» : Registration / Payment	
Â	Registration as : ACADEMIC STAFF Extras : GALA COCKTAIL DINNER Total HT 200 Tax rates (10%) 20 Total TTC 220 Fees include taxes +	
For French academic organizations only	Payment method the gala dinner Payment choice : Please pay by credit card without any stop during the payment process : Online payment () (m) (m) (m) (m) (m) (m) (m) (m) (m)	
If you select this option send the purchase order to	Purchase order is allowed only for french organizations : Transfer or purchase order	
mno2023@scienc esconf.org		



2.1.2 Complete and confirm Azurcolloque payment details (purchase order or bank transfer)

Azur-Colloq	ue : Registration
«MNO2023	» : Registration / Data for transfer
Contact information fo	r the transfer's sender
Contact name (*) :	
Phone (*) :	
E-Mail (*) :	
	Clear Next



2.1.2 Complete and confirm Azurcolloque payment details (credit card)

Azur-Colloque : Registration			
«MNO2023» : Registration / Payment by credit card			
To pay by credit card, after clicking on the button below, you will be redirected to a secure and dedicated website.			
Paybox payment			
Cancel If you leave your registration now, it will be blocked and you can not return. To cancel your registration click on the link below.			
Remove			
Payment To return to the payment method selection page click on the button below :			
Go back to payment			

VISA SECURE



2.1.2 Complete and confirm Azurcolloque payment details (credit card)

Paiement de 220.00 EUR	
DR6.CNRS.FR	
Numéro de carte Date de fin de validité (MM/AA) Cryptogramme visuel : 3 derniers chiffres au dos de la carte (?)	→ ↓ it is not possible to pay using the CNRS credit card « carte d'achats » ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓
<pre><< ANNULER VALIDER >>)</pre>	
Paybox Infos Sécurité Commerce : France	
MPADS 5.5 version 1.0.0	



2.2 Confirmation



Azur-Colloque : Registration «MNO2023» : Registration / Registration finished Your registration has been recorded. To complete your registration please send your payment. The transfer is due to : L'Agent Comptable Secondaire du CNRS RIB : 10071 54000 00001002578 50 IBAN : FR76-1007-1540-0000-0010-0257-850 BIC : TRPUFRP1



After your registration is completed you will receive an email from AzurColloque DR06 dr06 with the purchase order/bank details

Step 3: Payment

Confirm your registration on the AzurColloque payment platform by proceeding to the payment of your registration

